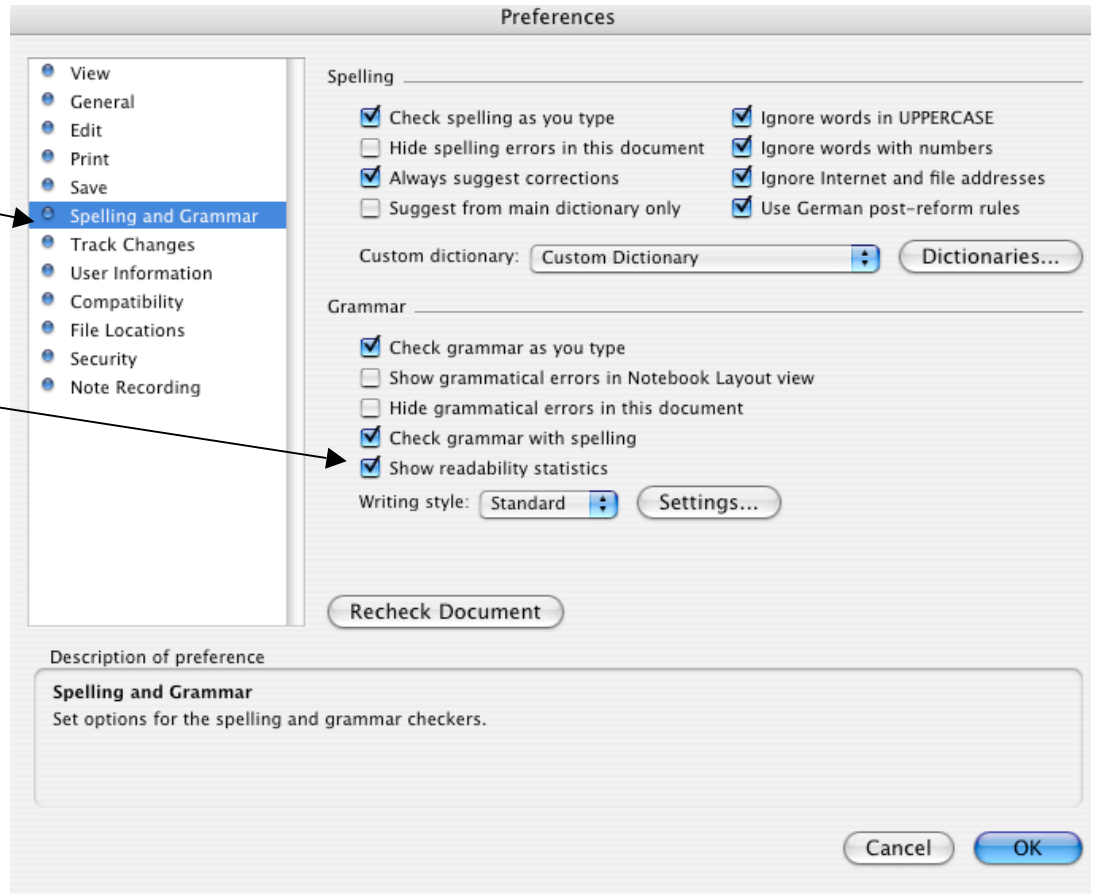


Readability Statistics in Word-Mac Version

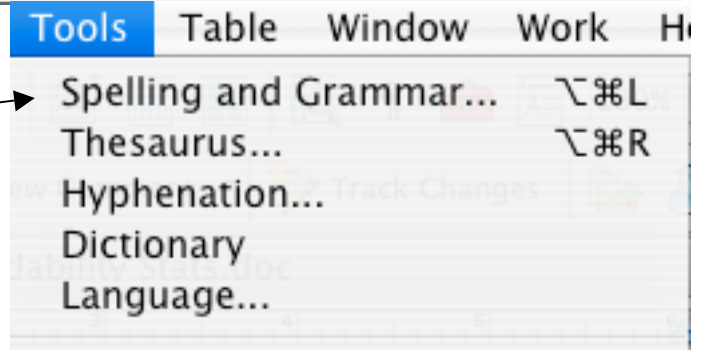
In Word go to PREFERENCES and select "Spelling and Grammar."

Select "show readability statistics."



To check the Readability Statistics, click on Tools

Spelling and Grammar



Readability Statistics	
Counts	
Words	25
Characters	146
Paragraphs	5
Sentences	2
Averages	
Sentences per Paragraph	1.0
Words per Sentence	7.0
Characters per Word	5.6
Readability	
Passive Sentences	0%
Flesch Reading Ease	42.6
Flesch-Kincaid Grade Level	9.0

The document will be checked for Spelling and Grammar first and then the Readability Statistics will appear.